

Part-time Supervisor at Wellesley Cooperative Preschool in Wellesley, Ontario

At Wellesley Cooperative Preschool, we believe in fostering a nurturing and engaging environment for young children. Our cooperative approach involves parents in the educational process, creating a strong community centered around learning and growth.

We are seeking a dedicated and responsible part-time supervisor to join our team, beginning January, 2025. The ideal candidate will have a passion for early childhood education and a commitment to supporting both children and families in our cooperative setting.

Key Responsibilities

- Collaborate with teachers to implement activities and ensure a safe, engaging environment for children
- Report to Board of Directors
- Provide guidance and support to staff and volunteers
- Monitor children's development and behaviour, providing positive reinforcement
- Assist in maintaining communication with parents regarding their child's progress and any concerns
- Help coordinate cooperative events and parent meetings
- Organize school start up and maintain records for the preschool and for the Ministry of Education
- Able to write policies, complete documentation for the Region of Waterloo, etc.

Qualifications

- Be a member of the College of Registered Early Childhood Educators in good standing
- A minimum of two years experience working in a childcare
- Experience in a supervisor position would be considered an asset
- Exhibit strong communication skills
- Knowledge of child development principles and best practices in early education
- Up to date CPR and First Aid certification

Benefits

- Flexible, negotiable hours
- Competitive salary
- Opportunity to work in a supportive and community-oriented environment
- Professional development opportunities

How to Apply

Interested candidates should submit a resume and a brief cover letter outlining their qualifications and interest in the position to teacher@wellesleycooperativepreschool.com by November 16, 2024.

Join us in creating a warm and nurturing environment where children can learn, grow and thrive! We look forward to hearing from you!